

Mason County Fire District 18 Board of Commissioners

April 12, 2023

The meeting was called to order by Chair Cochran at 1700 hours. Also present were Commissioners Barb Bodin, Chuck Lucas, Mark McDougall, and Leonard K. Weaver.

Fire Personnel: Michael Sexton, Joseph Hill, Hayden Norkiewicz, Trinity Rightmyer, Gavin Rightmyer, Camille Lemke, Shawn Berry, Josh Morton and Tim Havnar

Additional Attendees: Christine McDonald

Secretary: Karen Thomas

All stood for the Pledge of Allegiance.

Swearing in of New full-time Firefighter/EMT: Trinity Rightmyer

Previous Minutes:

Hoodsport Fire & EMS March 8, 2023, Regular Meeting Minutes: Commissioner Weaver moved to accept, 2nd by Commissioner Bodin. Passed Unanimously.

Treasurer's Report/Payment of Bills and Payroll:

Total of \$145,115.46 bills and payroll for the month of February.

\$89,252.72 in EXPENSE

\$55,862.74 in EMS

Motion to pay the bills and payroll made by Commissioner Bodin. 2nd by Commissioner Lucas. Passed Unanimously.

Resolution 2023-08 to authorize the transfer of \$55,862.74 from EMS to EXPENSE to cover the EMS portion of the bills for the month of March. Motion by Commissioner Weaver, 2nd by Commissioner Lucas. Passed Unanimously.

Chiefs Report:

- 47 calls in March, bringing us to 128 for the year.
- 37 transports this year
- We had to Auxiliary sponsored Easter Egg Hunt on April 8th, it was a huge success, thank you to the auxiliary for their time and effort, they stuffed approximately 3,500 eggs
- There was a DNR Open House attended by Michael Sexton and Ron Satterfield to get ready for the upcoming Wildland Fire Season. Karen Thomas attended the financial portion.
- Banking: Columbia Bank is now Umpqua bank

- A Dog Park was created in the space that is utilized as a Landing Zone. We are working with DEM to ensure that Landing a helicopter and life safety is maintained as a priority for that space, for both patients and crew.
- Chief Sexton is currently enrolled in an Instructor Methodology class through the end of May.

Old Business:

- Snure Video link on Volunteer Programs was received and can be forwarded to any commissioners interested in watching it.
- Resolution 2023-04: Michael Sexton declining a 2023 wage increase. Motion by Commissioner Cochran. 2nd by Commissioner Weaver. Passed Unanimously.
- Commissioners will need to discuss and come to a decision on pay limits to each of the positions at the department to maintain viability of the department and its budget.
- Resolution 2023-05: As noted in last month's meeting, there was a contract discrepancy with Joseph Hills contract that said he would receive a raise in January, when it was intended to be July, at the end of his probationary period. Because our contract states January, we are honored that and gave his back pay for January and February. Motion made by Commissioner Bodin. 2nd by Commissioner Lucas. Passed Unanimously.
- Resolution 2023-06: Adjustment was made to our pay policy. Previously, based on our reference numbers, volunteers were able to earn up to, but not exceed, \$1200.00 per month for calls, transports, duties, drills, and shift. Based on Total Cost Calculation, that number was adjusted to volunteers are now able to earn up to, but not exceed \$1000.00 per month for calls, transports, duties, drills, and shifts. This was also updated in our "At-Will Volunteer Agreement". Motion by Commissioner Cochran. 2nd by Commissioner Weaver. Passed Unanimously.
- Resolution 2023-07: The relationship of volunteers to the department is mutually understood and agreed that it is an At -will volunteer agreement with an incentivized reimbursement schedule, and that can be terminated at any time by the volunteer or District for any reason. Motion by Commissioner Bodin. 2nd by Commissioner Lucas. Passed Unanimously.
- Reminder: Public Disclosure Commission submissions for Commissioner are due soon.
- Reminder of the Open Public Meeting Act requirements for Commissioners.
- There was a deposit error from the county, so the financial report for March was incorrect. The county made the corrections and they will be reflected in April's financial statements.

New Business:

- Discussion was had on who all should be reflected on our VFIS insurance, decision was made for all paid staff and volunteer responders. Motion made by Commissioner Bodin. 2nd by Commissioner McDougall. Passed Unanimously.
- Website: We are switching to Streamline and have been working with them to get all our information transferred from the former website through Squarespace.

Good of the Order:

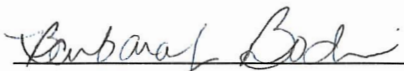
- Congratulations to Trinity!!

- Thank you to our Commissioners and our Community for your continued support with our volunteer program. It allows us to continue our growth, not only for our Department and community, but in the EMS field.

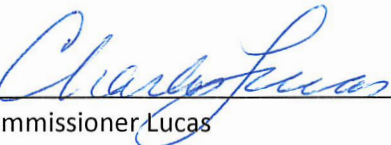
Meeting Adjourned at 6:20 pm



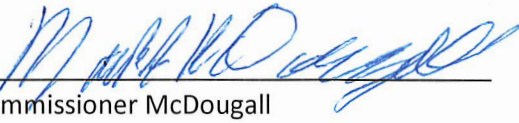
Chair Cochran



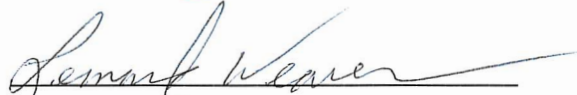
Commissioner Bodin



Commissioner Lucas



Commissioner McDougall



Commissioner Weaver